



To: San Francisco General Hospital & Trauma Center Hiring Manager:

This letter verifies that (printed applicant name) _____ has completed the following work hours listed below.

Possession of a valid permanent/temporary (including interim permit) California Registered Nurse License; AND

Two (2) years of verifiable experience (equivalent to 4,000 hours) within the last three (3) years as a Registered Nurse in an acute care hospital, clinic, home health agency or other health setting; AND

Six (6) months of verifiable experience (equivalent to 1,000 hours) within the last three (3) years in Quality Improvement and/or Risk Management in a medical/healthcare setting or home health agency utilizing the OASIS and/or coordinating or participating in home health QI activities

The above minimum qualifications reflect special conditions associated with the position(s) to be filled

Today's Date _____

Hospital / School Name _____

Number of hours worked within the last 3 years _____

Manager/ HR/ School Representative - Printed Name _____

Manager/ HR / School Representative - Signature _____

Manager/ HR / School Representative – Telephone Number _____

Thank you!

NURSING ADMINISTRATION
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